

Key Roles of the Contemporary Worship Group:

There are 6 or maybe 7 Task Groups which co-ordinate the work of the Contemporary Worship Group: There is one convenor with responsibility for each worship group: For each of the task groups, the convenor's role is to:

- Convene meetings of the particular task group – (min 4 times per year)
- Facilitate planning, goal setting and implementation of their task group's work.
- Attend monthly convenors meeting (on third Sunday) a report on activities, plans, need etc of their particular task group

Task Groups:

1. WORSHIP PLANNING CONVENOR SUE WESTCOTT

Task: Plan worship services. Select and co-ordinate seasonal themes, appoint worship co-ordinator for each service. Purchase or locate relevant resource materials. Additionally to co-ordinate activities of Service and Sunday School

2. PASTORAL CARE: CONVENOR MARIE WELLER

Task: Develop Pastoral Care programmes and activities, Implement training for pastoral care of individuals within and outside of worshipping congregation. Co-ordinate pastoral care initiatives.

3. MISSION PROJECTS: CONVENOR BILL SHALLVEY

Task: Identify priorities for Mission Projects of Contemporary worship group. Bring recommendations to Convenor's meetings. Plan and Co-ordinate initiatives and keep worship group informed of needs as well as opportunities for ministry.

4. FINANCE: CONVENOR COLIN COOPER

Task: Monitor financial health of the worship group. Identify priorities and needs in both giving and expenditure of the worship group. Bring recommendations to Convenor's meetings. Keep worship group informed of financial health – giving and expenditure.

5 YOUTH: CONVENOR ARLENE CASSELS

Task: Identify needs, opportunities, direction and programmes for high school age youth. Plan and co-ordinate initiatives and keep worship group informed of needs as well as opportunities for ministry.

6. SPIRITUAL GROWTH: CONVENOR ALLISON WESTCOTT

Task: Identify needs for spiritual growth for the Contemporary Worship Group. Plan and co-ordinate initiatives and keep worship group informed of needs as well as opportunities for ministry.

7. WORSHIP GROUP SPECIAL EVENTS: CONVENOR JENNY KINGHAM

Task: Co-ordinate special events which involve Contemporary Worship Group such as 'family camp'. Identify needs, plan and co-ordinate initiatives and keep worship group informed of plans as well as opportunities for ministry.

Key Roles within the Contemporary Worship Group:

WORSHIP GROUP CHAIRPERSON:

To chair monthly meeting of Task Group convenors.

To chair meetings of the whole Worship Group as required.

To co-ordinate activities across task groups and facilitate effective communication between task groups.

Provision of reports to Parkes Congregational Executive regarding activities, goals, needs etc

WORSHIP GROUP SECRETARY:

To record minutes of task group Convenor's monthly meetings and whole Worship Group meetings as required. To receive correspondence as required.

WORSHIP GROUP TREASURER:

As the Convenor of Finance task group, to monitor financial health of the Worship Group. To keep worship group informed of financial state. Preparation of financial reports to monthly Convenor's meeting.